



**JAGANNATH INTERNATIONAL SCHOOL**  
**D BLOCK PUSHPANJALI ENCLAVE, PITAMPURA**  
**DELHI – 110034**

**PRE-SCHOOL ADMISSION CRITERIA (2021 – 2022)**

Kindly read the instructions carefully before proceeding for online/offline registration.  
Eligible age for Pre School: born between 01.04.2017 to 31.03.2018.

**SEAT ALLOCATION:**

S. No.	Category	Number of seats
1	General Category	37
2	EWS	13
3	Total No. of Seats	50

**CRITERIA FOR GENERAL CATEGORY**

S. No.	Criteria and their points for General Category	Maximum points allocated
1	Neighbourhood (0 – 7 km) Beyond 7 km	70 50
2	Sibling	20
3	Single Parent	05
4	Staff Ward	05

**ADMISSION SCHEDULE**

S. No.	Particulars	Time Schedule
1	Commencement of admission process and availability of forms	<b>18/02/2020 (Thursday)</b>
2	Last date of submission of applications forms in schools	<b>04/03/2021 (Thursday)</b>
3	Uploading details of children who applied in the school for admission under open seats	<b>09/03/2021 (Tuesday)</b>
4	Uploading marks (as per point system) given to each of the children who applied for admission under open seats	<b>15/03/2021 (Monday)</b>
5	The date for displaying the <b>first list</b> of selected children (including Waiting list). (along with marks allotted under point system)	<b>20/03/2021 (Saturday)</b>
6	Resolution of queries of parents, if any (by written/ email/ verbal interaction) regarding allotment of points to their wards in the first list	<b>22/03/2021 (Monday) to 23/03/2021 (Tuesday)</b>
7	The date for displaying the <b>second list</b> of children (if any) (including Waiting list) (along with marks allotted under point system)	<b>25/03/2021 (Thursday)</b>
8	Resolution of queries of parents, if any (by written/ email/ verbal interaction) regarding allotment of points to their wards in the second list.	<b>26/03/2021 (Friday)</b>
9	Subsequent list of admission if any	<b>27/03/2021 (Saturday)</b>
10	Closure of admission process	<b>31/03/2021 (Wednesday)</b>

### **ESSENTIAL DOCUMENTS REQUIRED AT THE TIME OF REGISTRATION:**

1. Latest coloured photograph of the child.
2. Birth Certificate: Date of birth certificate issued by the MCD bearing the child's name.
3. Proof of Residence (any of the following):
  - a) Ration card/smart card issued in the name of parents (mother/father having name of the child)
  - b) Domicile certificate of child or of his/her parent.
  - c) Voter Identity card of any of the parents.
  - d) Electricity bill/MTNL telephone bill/water bill/passport in the name of the parent.
  - e) Aadhar card/ID card issued in the name of any of the parent.
4. For Sibling: fees receipt issued by the school for academic session 2020-21.

### **DOCUMENTS REQUIRED AT THE TIME OF ADMISSION:**

1. Parents shall be required to submit the photocopies of the supporting documents with the registration form. All original documents for verification at the time of admission shall be submitted by the parents.
2. The school office shall scrutinize the registration forms to verify the details and other particulars filled by the parents.
3. The school shall not conduct any interview or interaction with parent / child for whom admission is being sought.
4. However at the time of verification of documents if any document is found to be forged the admission shall be cancelled.

### **REFUND OF FEE IN CASE OF CANCELLATION/WITHDRAWAL OF ADMISSION**

Fees shall be refunded as per following norms:

- i) Within 1 month after depositing the full fee for the admission of the child: - Except registration fee, rest of the fee shall be refunded.
- ii) After 1 month but before 31<sup>st</sup> March 2021; Except Registration fee and Admission fee rest of the fee shall be refunded.

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